



Personal Information

Please use ink and print clearly

ATRF ID Number, Social Insurance Number, Name Last, First, Initial, Date of Birth, Address Street, City, Telephone Home, Province, Postal Code, Telephone Work, Email Personal, Telephone Cell

Indicate residence only if currently living outside Canada For income tax purposes, I am considered a Resident Non-Resident of Canada.

Required Documents

DOCUMENTS REQUIRED BY ATRF TO COMPLETE YOUR APPLICATION

- Your official birth certificate, valid Canadian Passport, or Certificate of Canadian Citizenship (original or certified copy)
Your Spouse/Pension partner's official birth certificate, valid Canadian Passport, or Certificate of Canadian Citizenship (original or certified copy)
Your marriage certificate (original or certified copy), if you are married
ATRF's Spousal/Pension Partner Status Declaration

Increasing Your Pension

Indicate below if you wish to receive information about any of the following:

- Purchasing substitute teaching service that was provided in Alberta since May 1971
Accruing pensionable service for any period while in receipt of Extended Disability Benefit Insurance after August 1992
Transferring service from another teacher pension plan in Canada (party to a reciprocal agreement with ATRF)

Termination Date

Indicate the termination date of your last teaching contract with an ATRF employer.

Name of Last ATRF Employer, Contract End Date (yyyy, mm, dd)

Applicant's Signature

This certifies that I have read the information on the reverse of this form and clearly understand the choice I have made.

Signature, Current Date (yyyy, mm, dd)

Please forward this application directly to ATRF

The information provided on this application will be used under the provisions of the *Teachers' Pension Plans Act*. If you need a copy for your records, please make a photocopy of both sides of the application.

You can apply for your pension no earlier than 120 days (four months) before the pension start date. Your pension start date is the later of the first of the month following:

- your 55th birthday, **or**
- the termination of your last teaching contract, **or**
- the last accrual of pensionable service with ATRF, **or**
- the last substitute service purchased.

REQUIRED DOCUMENTS

- ATRF's Pension Application (reverse)
- ATRF's Spousal/Pension Partner Status Declaration
- Your **official** birth certificate, valid Canadian Passport, or Certificate of Canadian Citizenship (original **or** certified copy), as evidence of your age
- Your spouse/pension partner's **official** birth certificate, valid Canadian Passport, or Certificate of Canadian Citizenship (original or certified copy)
- Your marriage certificate (original **or** certified copy), if you are married

See reverse of Spousal/Pension Partner Status Declaration for the definition of Pension Partner.

Persons authorized to certify original documents are listed in the *Steps to Retirement* information kit.

PENSION OPTION

Each pension option provides a different survivor benefit. The option you choose will affect the amount of your monthly pension. Generally, the greater the survivor benefit, the smaller the monthly pension.

For more information go to www.atrf.com > Teachers > About Your Plan > Pension Options.

You may not choose a pension option until you have received your Pension Options Package.

ATRF will confirm the date of your resignation from employment and obtain any other relevant information from your most recent ATRF employer and prepare your Pension Options Package. **ATRF cannot prepare your Pension Options Package until all the required documents and information is received.**

Only income tax will be deducted from your pension payment.

ATRF does not provide extended health benefits insurance coverage.